



Office of Human Affairs
Head Start/Early Head Start Program

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Head Start/Early Head Start Annual Report
Program Year 2007-2008

The Office of Human Affairs Head Start program provided comprehensive preschool services for 477 children who reside in Newport News and Hampton, VA.

The Office of Human Affairs Early Head Start program provides comprehensive preschool services for 32 at risk infants and toddlers of teens and families in Southeast Newport News, VA. Services are also available and encouraged for children with significant disabilities.

Comprehensive services include: health, education, nutrition, family services, mental health/disability resources, parent involvement opportunities, community and family partnerships and transportation (Head Start). Early Head Start makes available early intervention services and pre/post natal follow up care for women, teens. The program in conjunction with Resource Mothers allows young mothers to remain in school, pursue educational goals. Early Head Start children may transition into Head Start embracing the concept of birth to five childcare educations in a familiar setting with consistent providers/teachers. 98% of Head Start students received medical and dental exams, 100% of Early Head Start students received medical and dental exams.

The average enrollment for each month reflects the funded enrollment and there are long waiting lists for both Head Start and Early Head Start.

Head Start/Early Head Start sponsors many family events throughout the year, giving families the opportunity to learn, plan, and share fostering their becoming more self sufficient and informed advocates for their children. The Policy Council is organized and works along with the staff to ensure constant communication and full understanding of the program. Parents attend trainings provided monthly including the following topics: Substance Abuse, Behavior Management, Literacy, Health and Nutrition, Parenting. The Fathers Are in the House connection is a way for male role models to be organized and involved in evening meetings/trainings and in all aspects of the Head Start/Early Head Start programs.

- Parents have available computers with internet access for job searches, community resource information, child progress reports utilizing the Child Plus Software, etc.
- Bi-lingual services are available to Hispanic families. Documents are translated and provided to parents, as well as the public regarding services and important information.

Review Findings - Based on the information gathered during the last review in December 2006, it was established that this program is now in full compliance with all applicable Head Start Performance Standards, laws, regulations and policy requirements.

Preparing Children for Kindergarten - Individualized learning activities are implemented in the classroom according the Creative Curriculum assessment results. The Head Start domains match the Virginia State Foundation Building Blocks in preparation for the Kindergarten experience. The Education, Family Services staff provides parent trainings and planned activities for students ready to enter Kindergarten. In collaboration with the Newport News and Hampton City Schools, the students and parents visit the elementary schools and meet the teachers. Head Start and Public School staff work together to ensure a smooth transition.

If you have any questions regarding this report, please call the main office at 757-246-9170 and ask to speak with the Director, Nancy M. Null.

OFFICE OF HUMAN AFFAIRS, INC.
HEAD START PROGRAM
Statement of Activities
Years Ended June 30, 2008 and 2007

OFFICE OF HUMAN AFFAIRS, INC.
EARLY HEAD START PROGRAM
Statement of Activities
Years Ended June 30, 2008 and 2007

	2008	2007
SUPPORT		
Grant awarded		
Federal government	\$ 3,893,780	\$ 3,919,940
State government	<u>3,500</u>	<u>-</u>
Total unrestricted support	3,897,280	3,919,940
REVENUE		
Other revenue	2,087	2,511
Contributions	15,450	20,000
In-kind revenue	<u>1,303,339</u>	<u>972,321</u>
Total revenue	<u>1,320,876</u>	<u>994,832</u>
Total unrestricted support and revenue	<u>5,218,156</u>	<u>4,914,772</u>
EXPENSES		
Program services		
Salary and wages	2,027,649	1,951,249
Fringe benefits	399,800	324,138
Contractual	42,853	41,348
Travel	65,074	48,832
Rent	198,308	297,984
Building maintenance	84,804	141,670
Consumable supplies	323,225	372,172
Equipment maintenance	42,731	4,950
Other costs	186,647	193,037
In-kind expense	<u>1,303,339</u>	<u>972,321</u>
Total program services	<u>4,674,430</u>	<u>4,347,701</u>
Support services		
General and administrative expenses	<u>543,726</u>	<u>567,071</u>
Total expenses	<u>5,218,156</u>	<u>4,914,772</u>

	2008	2007
SUPPORT		
Grant awarded		
Federal government	\$ 380,684	\$ 345,193
State government	<u>35,000</u>	<u>-</u>
Total unrestricted support	415,684	345,193
REVENUE		
Contributions	5,000	-
In-kind revenue	<u>237,101</u>	<u>171,665</u>
Total revenue	<u>242,101</u>	<u>171,665</u>
Total unrestricted support and revenue	<u>657,785</u>	<u>516,858</u>
EXPENSES		
Program services		
Salary and wages	214,167	212,838
Fringe benefits	31,916	31,660
Contractual	2,413	1,639
Travel	2,129	5,100
Rent	38,710	31,394
Building maintenance	13,917	11,118
Consumable supplies	62,411	31,848
Equipment maintenance	35,336	-
Other costs	19,685	19,596
In-kind expense	<u>237,101</u>	<u>171,665</u>
Total program services	<u>657,785</u>	<u>516,858</u>