



# LUNCH & LEARN

*A Job Readiness Series*

**FREE**

DATES: 7/30, 8/13 & 8/20

TIME: 12 PM-2 PM

LOCATION: 2410 Wickham Ave  
Newport News, VA 23607

**SPECIAL EVENT**  
**JOB FAIR: 9/26/09**

**SIGN UP TODAY!!**

Become a Specialist in:

- *Interviewing*
- *Workplace Etiquette*
- *Resume Building*
- **MUCH MORE!!**



If you are 16-24 and are interested in learning the skills to make you a more marketable employee, CONTACT US to sign up for our Lunch & Learn Job Readiness Classes. Learn valuable skills such as telephone etiquette, appropriate workplace attire, resume building, and how to ACE your interview.

LIMITED SEATING AVAILABLE CALL US NOW!!

**757-247-0379**

For More Information, Call Teunsha L. Diggs x316 or Terrie Francis x303

**Complimentary Lunch with Every Class**

Office of Human Affairs  
2410 Wickham Avenue  
Newport News, VA 23607  
www.ohainc.org

Sponsored by: Office of Human Affairs/Peninsula Community Development Corporation